

III-L Labor Transaction File Reporting

The Labor Reports show personal service charges from the CALSTARS Labor Distribution Subsystem and are used to support the Operating File "Q" Reports. The personal service charges include amounts charged to the "Supplemental" and "Undistributed" Index and PCA Codes. The reports do not reflect any changes made to labor transactions through the Error Correction Process or any labor cost transactions entered manually into CALSTARS. Error correction and/or manual labor transactions items create reconciling differences between these Labor Reports and any Q Reports.

The reports include the option to display transactions from either the Labor Adjustment run, the Monthly Labor Generators, or both. Before requesting these reports for Monthly Labor Generators, insure the OC Table for the current FFY shows that "Labor has been Completed". When requesting these reports for Labor Adjustment transactions, insure that the Labor Adjustment Process has been completed. A null report will be created if labor transactions are not found for the prior month.

These reports may be requested on the same day after the labor distribution process is successfully executed.

FILE INFORMATION

The information for these reports is from a file of prior month labor transactions maintained in the Labor Distribution Subsystem. As a part of the month-end roll process, the Labor Transaction (LT) File is completely purged. It is rebuilt in the subsequent month as agencies run the Labor Adjustment and Generator Processes.

FILE KEY

The Key to the Labor Transaction File includes both the Data Type and the Transaction Identification. A Batch Type of **LG** identifies transactions from the Labor Generator Process while Batch Type **LA** identifies transactions from the Labor Adjustment Process.

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